



WJ HEALTHCARE

**SERVICES
AND STRUCTURE
OVERVIEW**

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1. Document Control

a. Confidentiality Notice

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This document contains information that is privileged, confidential or otherwise protected from disclosure. It must not be used by, or its contents reproduced or otherwise copied or disclosed without the prior consent in writing from WJ Healthcare Limited (WJH).

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2. WJ Healthcare Overview

Service provided by WJ Healthcare (WJH) can broadly be divided five distinct categories:

a. WJ Healthcare as an Independent Healthcare Provider

WJ Healthcare is a multi-specialty, independent healthcare provider offering expert medical and surgical assessment and treatment from WJH approved doctors across the U.K. All our Specialists are required to be members of WJ Healthcare, which involves a rigorous pre-employment assessment, in addition to a continuous engagement in programs of clinical governance (see WJ Healthcare Members Compendium for full membership terms).

b. Medico-Legal Services

WJ Healthcare represents a number of contracted medico-legal experts that provide services to solicitors and agencies in a variety of specialities. This work includes expert witness activities and disability assessments.

c. WJ Healthcare NHS Insourcing Services

WJ Healthcare has begun providing in-sourcing services to the NHS at select sites. Through our framework partnerships we are able to and have been successful in bidding for a number of NHS contracts. This work continues on a contract by contract basis.

d. WJ Healthcare Medical Relicensing Services

WJ Healthcare offers a variety of bespoke Designated Body, Responsible Officer and Appraisal solutions tailored to specific practice needs of medical organisations and individual doctors. This also includes the option of becoming a WJHG Member. These services include but are not limited to:

Responsible Officer & Appraisal Services to Other Designated Bodies

WJH offers advice, guidance and services to other designated bodies. This scope of this work can range from expert advice, to providing quality assured appraisals and externally appointed Responsible Officers.



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e. WJ Healthcare Doctors Membership Services

WJ Healthcare doctors members division offers a number supportive services to doctors who meet and are concordant with our Membership Standards (see *WJ Healthcare Members Compendium*). These include areas such as appraisal support, clinical governance guidance and access to patient referrals.

WJ Healthcare Members, who are contracted to provide specialist services, can connect to WJ Healthcare as a their Designated Body if they meet connection criteria (see *WJ Healthcare Designated Body Connection Policy*). WJ Healthcare Membership supersedes everything. It is not possible for a doctor to provide services to WJH patients, both as an employee or on our bank of doctors, or become an appraiser, or access our appraisal service or governance support packages without successfully

3. WJ Healthcare as an Independent Healthcare Provider

a. Medical and Surgical Specialist Services

WJ Healthcare has an ever expanding group of specialists across the U.K offering tailored assessments and treatments to all patients seeking independent healthcare solutions. WJ Healthcare offer remote and face to face consultations across the U.K in the following specialities:

Medical	Non Surgical	Surgical
General Practice	Aesthetic Medicine	Plastic Surgery
Paediatrics	Hair Restoration	Urology
Radiology		Ophthalmology
Psychiatry		ENT
Emergency Medicine		Obstetrics & Gyneacology
Genetics		Hair Restoration



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4. Medico-Legal Services

WJ Healthcare has a team of expert medico-legal specialists who are contracted to deal with the large volume of instructions received by WJ Healthcare directly from solicitors and agencies. Examinations are carried out at approved sites and reports are produced in line with industry timings and standards.

a. WJ Healthcare Approved Sites

Please read in conjunction with *WJ Healthcare CQC Policy*.

The WJ Healthcare governance team have approved all sites, where patients or candidates can be seen, examined and treated. This includes ensuring, where applicable, that all CQC and legislative requirements are in place. This is checked and updated quarterly. A full list of approved WJ Healthcare clinical sites is available on request and with appropriate permissions.

5. WJ Healthcare NHS Insourcing Services

Through our NHS frame work partnership relations, we are able to provide out patient in sourcing solutions to a NHS Trusts. This service includes service planning and costing for the bidding process all the way through to delivering and quality assuring outcomes.

WJ Healthcare has had success in reducing waiting lists and improving patient outcomes and received excellent feedback for services provided.



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6. WJ Healthcare Medical Relicensing Services

WJ Healthcare provides various relicensing services to the independent sector, NHS England and the GMC and these include, but are not limited to:

- **Responsible Officer Provisions to independent Designated Bodies**
- **Appraisal services to independent Designated Bodies, The GMC and NHS England**
- **Establishing new Designated Bodies with NHS England & The GMC**
- **Provision of Organisational advice on relicensing processes**

WJ Healthcare has a team of appraisers that are employed to provide a high level of quality assured appraisals.

Please read in conjunction with *WJ Healthcare Appraiser Policy*.

7. WJ Healthcare Doctors Membership Services

In order to provide any of the aforementioned services and be contracted to WJ Healthcare to do so, Doctors must first become a member of the organisation. The core principles and requirements for Membership can be found in the *WJ Healthcare Members Compendium*. This compendium is rooted in the Good Medical Practice 2024 provided by the GMC

WJ Healthcare Membership mandates certain responsibilities and confers numerous benefits outlined in The Compendium. The process of membership involves rigorous pre-membership check, contractual agreement to meet standards, engagement in relicensing processing and ongoing assessment of performance.

WJ Healthcare strives to represent our members by supporting them in their personal development, education and reflection, as well appraisal and revalidation. Our role is to guide all our members towards the principles of 'Good Medical Practice'.



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8. WJ Healthcare Leadership / Board Structure

a. WJ Healthcare Leadership Team

ROLE	NAME
Board Chairperson	Mr T Watcyn-Jones (Board Member)
Responsible Officer	Mr S Giavedoni
Medical Director	Mr T Watcyn-Jones (Board Member)
Appraisal Lead	Dr D Paal
Medico-Legal Lead	Dr S McLoughlin
Clinical Lead	Dr Donald Othoro
Appraisal & Revalidation Manager	Mrs A Watcyn-Jones
General Manager	Mr Jacques Horn (Board Member)
Lay Board Person	Mr D Biddulph (Board Member)
RO Advisory Group Member	Dr R Klobucar
RO Advisory Group Member	Dr C Macreanor



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b. Leadership Meeting Schedules

There are numerous ad hoc and incident response meetings involving a variety of the WJ Healthcare Leadership Team, but outside these there are regular governance meetings that are in place and an overview of this schedule is outlined below:

Annually

Leadership Meeting	All WJ Healthcare Leadership Team
Board Meeting	All Board Members & Responsible Officer

6 Monthly

Revalidation Preparation Meeting	Responsible Officer / Medical Director / Appraisal Lead
ROAG	ROAG Members / Responsible Officer / Medical Director

3 Monthly

Medical Advisory Committee (Specialty Specific)	Medical Director / Clinical Lead / Medico-legal lead / Member Doctors
Appraisal Organisational Meeting	Medical Director / Responsible Officer / Responsible Officer / Appraisal & Revalidation Manager

Monthly

Organisational Meeting	Appraisal & Revalidation Manager / General Manager
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9. Useful Reading

- ☐ **WJ Healthcare Members Compendium**
- ☐ **WJ Healthcare CQC Policy**
- ☐ **Good Medical Practice 2024**
- ☐ **WJ Healthcare Appraiser Policy**